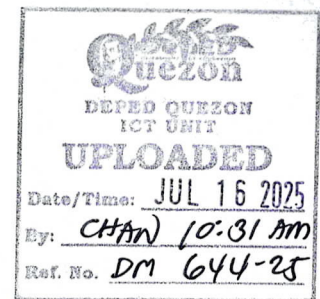




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



10 July 2025

DIVISION MEMORANDUM
DM No. 644, s. 2025

**COORDINATION MEETING ON BILLETING AND VENUE PREPARATIONS
FOR THE CONDUCT OF PALARONG QUEZON S.Y. 2025-2026**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads In-charge of Sports
District Sports Coordinators
All Others Concerned

1. In preparation for the upcoming *Palarong Quezon* for School Year 2025–2026, all Public Schools District Supervisors (PSDSs), School Heads In-Charge of Sports, and District Sports Coordinators from the 2nd Congressional District are hereby directed to attend the coordination meeting on July 23, 2025, 9:00 AM, at *Bangihan ni Kuya*, Brgy. Masin Sur, Candelaria, Quezon.
2. The meeting will focus on the readiness of the designated billeting schools and the adequacy and preparedness of all playing venues within the 2nd Congressional District.
3. Concerned PSDSs are requested to prepare with comprehensive information on potential billeting schools and available playing venues within their respective districts. This should include the status, capacity, and suitability of each facility, as well as any identified needs, deficiencies, or concerns that may affect their use during the event.
4. To ensure compliance with DepEd policy on no-disruption of classes as stated in DO no. 9, s 2015, school heads are advised that classes of concerned district sports coordinators should be taken care of during the meeting.
5. Immediate dissemination and compliance with this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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